

TWGHs Sun Hoi Directors' College
Guidelines on Application for Secondary One Discretionary Places
Admission in September 2026

1. Application period :

Date : 2/1/2026 (Friday) to 16/1/2026 (Friday)

Time : Monday to Friday: 9:00 am – 12:30 pm, 2:00 pm – 5:00 pm

Saturday: 9:00 am- 12:00 nn

2. The application form can be obtained from 9 November 2025 (Sunday) to 16 January 2026 (Friday).

Applicants may obtain the form:

- i. at General Office
- ii. from school website (<https://www.shd.edu.hk/>)
(Admission→S1 Admission (2026-2027 DP) →Application Form for Admission to Secondary One)

3. Admission requirements

- i. Current P6 students from primary schools participating in Secondary School Places Allocation
- ii. Good academic performance
- iii. Good conduct

4. Application procedures

Applicant may choose one of the following methods to submit the application:

- A. in person or by an authorized person
- B. via SSPA e-Platform⁺

The following documents should be returned to our General Office in person or by an authorized person to TWGHs Sun Hoi Directors' College, Wu King Estate, Tuen Mun.

- i. Completed 'Application Form for Admission to Secondary One' from the school
- ii. *Photocopy* of birth certificate *
- iii. *Photocopy* of HKID card *
(If students have not obtained HKID card, please provide photocopy of other identity documents such as One-way Permit, Two-way Permit or other Hong Kong Visas)
- iv. *Photocopies* of school reports for P5 (First and Second Term) and P6 (First Term) *
- v. *Photocopies* of certificates/awards of extra-curricular activities *
- vi. *Original copy* of 'Application Form for Secondary One Discretionary Places' issued by EDB
- vii. An addressed envelope with sufficient postage for in-person submission

Remarks:

【Recommendation letters from primary schools are not required.】

* For in-person submission, please present the original copies of item ii,iii,iv and v for verification.

⁺ Applicant may choose to submit applications via the SSPA e-Platform (<https://esspa.edb.gov.hk>). For more details, please refer to EDB's SSPA e-Platform Parent's Guide (https://www.edb.gov.hk/tc/edu-system/primary-secondary/spa-systems/secondary-spa/general-info/sspa_eplatform_parents_guide.html).

5. Interview arrangements

- i. Interviews will be arranged for ALL applicants.
- ii. An invitation letter will be mailed to all applicants on or before 16 February 2026 (Monday).
- iii. The tentative date for the interview will be 7 March 2026 (Saturday).
- iv. Interviews will be conducted with BOTH parents and students in English and Cantonese.

6. Admission Criteria and Weightings for S1 Discretionary Places

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| i. Rank Order provided by EDB | 50% |
| ii. Conduct in P5 and P6 | 15% |
| iii. Extra-curricular Activities and Awards | 15% |
| iv. Interview Performance | 20% |

7. Number of discretionary places: 40

8. Release of results

Our school will notify parents of successful applicants both by telephone and by mail on **31 March 2026 (Tuesday)**. These notification arrangements are not applicable to reserve and unsuccessful applicants, nor do they represent the allocation results. Students will be notified of their allocation results on **7 July 2026 (Tuesday)**, the same day as those who are allocated Secondary One Places through Central Allocation. Please do not enquire about the allocation results before then.

Remarks: Less than 10% of places will be reserved for applicants who excel in Sports and Arts but fail to meet the general requirements.

Sample of an addressed envelope:

Parent's name: _____ (Student's name) Address: (Interview invitation)	STAMP
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Personal Data Collection Statement: The personal data provided through this application will only be used for the admission process of S1 Discretionary Places this year and will be submitted to EDB. All the data will be completely destroyed after the process.

Our school does not authorize any institution to refer students for admission.