TWGHs Sun Hoi Directors' College
Guidelines on Application for Secondary One Discretionary Places Admission in September 2027

1. **Application period :**

   Date : **4/1/2027 (Monday) to 18/1/2027 (Monday)**

   Time : Monday to Friday: 9:00am – 12:30pm, 2:00pm – 5:00pm

   Saturday: 9:00am- 12:00nn

2. The application form can be obtained from 8 November 2026(Sunday) to 18 January 2027(Monday). Applicants may obtained the form:
   i. at General Office
   ii. from school website (https://www.shd.edu.hk/)
   (Admission→S1 Admission（2027-2028DP）→Application Form for Admission to Secondary One)

3. **Admission requirements**
   i. Current P6 students from primary schools participating in Secondary School Places Allocation
   ii. Good academic performance
   iii. Good conduct

4. **Application procedures**

   Applicant may choose one of the following methods to submit the application:

   i. in person or by an authorized person

   ii. via SSPA e-Platform[+]

   The following documents should be returned to our General Office in person or by an authorized person to TWGHs Sun Hoi Directors' College, Wu King Estate, Tuen Mun.

   i. Completed 'Application Form for Admission to Secondary One' from the school
   ii. *Photocopy of birth certificate* *
   iii. *Photocopy of the HKID card* *
   (If students have not obtained HKID card, please provide photocopy of other identity documents such as One-way Permit, Two-way Permit or other Hong Kong Visas)
   iv. *Photocopies* of school reports for P5 (All Terms) and P6 (First Term) *
   v. *Photocopies* of certificates/awards of extra-curricular activities for P5 and P6 (if any) *
   vi. *Original copy* of 'Application Form for Secondary One Discretionary Places' issued by EDB
   vii. An addressed envelope with sufficient postage for in-person submission

   Remarks:

   【Recommendation letters from primary schools are not required.】

   * For in-person submission, the original copies of ii,iii, iv and v should be produced for checking.

   [+] Applicant may choose to submit applications via the SSPA e-Platform (https://esspa.edb.gov.hk). For more details, please refer to EDB's SSPA e-Platform Parent's Guide (https://www.edb.gov.hk/tc/edu-system/primary-secondary/spa-systems/secondary-spa/general-info/sspa_eplatform_parents_guide.html).

   Items vi and vii are not required if the application is submitted via the SSPA e-Platform.

5. **Interview arrangements**
   i. Interviews will be arranged for ALL applicants.
   ii. An invitation letter will be mailed to all applicants on or before 26 February 2027 (Friday).
   iii. The tentative date for the interview will be 13 March 2027 (Saturday).
   iv. Interviews will be conducted to BOTH parents and students in English and Cantonese.

6. **Admission Criteria and Weightings for S1 Discretionary Places**

i. Rank Order provided by EDB	50%
ii. Conduct in P5 and P6	15%
iii. Extra-curricular Activities and Awards	15%
iv. Interview Performance	20%

7. **Number of discretionary places**: 40

8. **Release of results**
   Our school will notify parents of successful applicants both by telephone and by mail on **31 March 2027 (Wednesday)**. These notification arrangements are not applicable to reserve and unsuccessful applicants, nor are the notifications the allocation results. Students will be notified of their allocation results on **6 July 2027 (Tuesday)**, the same time as those who are allocated Secondary One Places through Central Allocation. Please do not enquire about the allocation results before then.

   Remarks: Less than 10% of places will be reserved for applicants who excel in Sports and Arts but fail to meet the general requirements.

Sample of an addressed envelope:

STAMP

Parent's name: _____ (Student's name)
Address:

(Interview invitation)

Personal Data Collection Statement: The personal data provided through this application will only be used for the admission process of S1 Discretionary Places this year and will be submitted to EDB. All the data will be completely destroyed after the process.

Our school does not authorize any institution to refer students for admission.