

TWGHs Sun Hoi Directors' College

2025-2026 School Notice No.9

Dear Parents,

Please be informed of the following school matters:

1. Arrangements for Extra-curricular Activities in the Second Term

As extra-curricular activities for the second term will begin shortly, please remind your child to attend punctually, follow the instructors' guidance, and participate diligently. For leave matters, please note the following details and refer to Circular P2 issued earlier:

1. If a student is unable to attend due to illness or other unforeseen circumstances, the responsible teacher must be notified as soon as possible on the day of absence. The student must submit a parent's letter **on the day they return to school** to the responsible teacher.
2. For leave due to personal matters, a parent's letter **must be submitted in advance** for approval.
3. Students who are absent without reason or who fail to follow the proper procedures will face disciplinary action or be marked as having an unauthorised absence.

For enquiries, please contact the teachers-in-charge of the respective activities.

2. Students Cycling to School and Use of Bicycle Parking Spaces

In light of the recent increase in the number of students cycling to school, and to protect students' road safety, the school will enhance the bicycle parking application system. From after the Lunar New Year holidays, students who wish to cycle to school and use the on-campus bicycle parking spaces must submit a parent's letter to their class teacher on or before 6 February 2026.

After school approval, successful applicants will receive an undertaking form, which must be signed by parents. Approved students must strictly follow the rules stated in the undertaking, and affix the school-issued Bicycle Parking Permit to their bicycles before entering the campus. For enquiries, please contact the class teacher.

3. S4 Mental Health Talk and Questionnaire

The school has joined the "Level Up" (Parallel Heart) project, co-organised by the Jockey Club and Caritas Jockey Club Tuen Mun Integrated Family Service Centre, to support student mental health and provide early intervention. In April this year, a talk and questionnaire survey will be conducted for S4 students to assess their mental health. Individual interviews and follow-up will be arranged for students in need. If you do not consent to your child's participation, please notify the class teacher in writing on or before 28 January 2026.

4. Implementation of the "Mandatory Reporting of Child Abuse Ordinance" and Other Legal Matters

1. Implementation of the *Mandatory Reporting of Child Abuse Ordinance*

The Mandatory Reporting of Child Abuse Ordinance came into effect on 20 January 2026. Under the Ordinance, twenty-five categories of designated professionals in the social welfare, education, and healthcare sectors have a statutory duty to report suspected serious child abuse cases. The aim is to identify and intervene early, thereby establishing a comprehensive and effective protection network for children.

Our school attaches great importance to students' health and safety. In line with government guidelines, our school's primary concern in handling child abuse and domestic violence cases is the safety and best interests of the child. According to the *Child Protection Guide* and the Bill, if the school has reason to believe that a student is being abused or at risk of abuse, we are required to report the case to the Police or the Social Welfare Department's Family and Child Protective Services Unit, or notify relevant departments. If necessary, the school will arrange for the student to undergo medical examination or treatment. As key stakeholders, parents play a crucial role in strengthening prevention at its source. To enhance parents' understanding of child protection, please visit the link below to view promotional videos, posters, and leaflets about the Bill.

Link: <https://www.parent.edu.hk/en/smart-parent-net/topics/article/MRR2026>

2. Seat Belts Requirement

The Transport Department has announced that from 25 January 2026, all passengers on public transport vehicles, special purpose vehicles, private minibuses, and commercial vehicles—including buses—must wear seat belts if they are installed. Offenders may be fined up to \$5,000 and imprisoned for three months. Please remind your child to observe this regulation. Details can be found at the following link: https://www.td.gov.hk/tc/road_safety/sb/

3. Smoking Ban Within Three Metres of School Entrances

From 1 January 2026, smoking is prohibited in any public area within a three-metre radius of the designated entrances and exits of kindergartens, care homes, schools, hospitals, specified clinics, and health centres. Offenders are liable to a fixed penalty of \$3,000. Please refer to the Tobacco and Alcohol Control Office website for details and exact locations of statutory no-smoking areas: https://www.taco.gov.hk/tc_chi/infostation/infostation_faq_1.html

Yours faithfully,
Tung Wah Group of Hospitals Sun Hoi Directors' College
26 January 2026